

**WILLIAMSBURG
ARCHITECTURAL REVIEW BOARD MINUTES
Tuesday, January 23, 2007**

The regular semi-monthly meeting of the Williamsburg Architectural Review Board was held on Tuesday, January 23, 2007 at 6:30 p.m. in the Williamsburg Municipal Building, 401 Lafayette Street.

CALL TO ORDER AND ATTENDANCE

Vice-Chairman Quarles called the meeting to order. Present in addition to Mr. Quarles were Board members Messrs. Hertzler, Kent, Klee and Lane. Absent were Board members Spence and Edwards. Staff members present were Deputy Planning Director Murphy and Secretary Scott.

Consent Agenda

Vice-Chairman Quarles explained the consent agenda procedure to the audience stating that if an application is in full compliance with the ***Design Review Guidelines***, it is placed on the Consent Agenda. If no member of the Board has any question regarding the application and concurs that it is in full compliance with the *Guidelines*, the audience is asked if they are present to discuss any case on the Consent Agenda. If there is no one in the audience present to discuss any item on the Consent Agenda, those applications are approved as submitted and the applicants dismissed without further discussion.

Applications on tonight's Consent Agenda:

ARB #07-001 Krause/5 Chanteraine Close – Addition to single-family dwelling

SIGN #07-003 Dream Machine Sales & Company, Inc./217 Second Street – Building Mounted Sign

There being no questions or comments from the Board or the audience about the Consent Agenda cases, Mr. Hertzler moved approval of the Consent Agenda. The motion was seconded by Mr. Lane and carried by roll call vote of 5-0.

Recorded vote on the motion:

Aye:	Hertzler, Kent, Lane, Quarles, Klee
Nay:	None
Absent:	Spence, Edwards

ARCHITECTURAL PRESERVATION DISTRICT

**ARB #07-008 Keane/718 Jamestown Road – Addition to single-family dwelling –
Approved with Conditions**

Owners Deborah and John Keane were present to respond to staff comments. Vice-Chairman Quarles noted staff had recommended the following be provided to the Board for review:

- A detail of the windows to include the material of the window and the grille pattern. The windows must either be wood, vinyl clad or aluminum clad wood windows with the grilles on the exterior. The grille pattern for the windows should match the existing windows.
- A detail of the proposed light fixture for the addition and the yard light.
- The west elevation of the additions.

Mr. Keane clarified that the muntins are exterior. He distributed to Board members copies of pictures of the planned light fixtures, and said that although they do not have the west elevation of the additions yet, the west elevation will be similar to the east elevation.

Mr. Lane said nothing the Board currently has before them shows adequate detail for the west elevation.

Mr. Quarles noted a letter included with the submittal from Michael J. Hipple Builder, Inc., in which materials are listed, Hardiplank in particular. Mr. Klee confirmed that Hardiplank is one of the materials permitted in the AP-2 District. He added that the home is located on the City's List of Buildings 50 years old or older. The Keanes said the windows in the dwelling are not the original ones, are improperly fitted and the sash has also been replaced. Mr. Hertzler noted the *Design Review Guidelines* state a preference for preservation of original materials; however other options can be reviewed on a case-by-case basis.

Mr. Klee said he wishes the Board had the finished elevations, especially the west elevation; it worries him that this is an incomplete application.

Mr. Keane pointed out that this is the third year they have been trying to gain approval for this project and they would appreciate anything the Board can do to expedite the remainder of the process.

Mr. Quarles suggested the Board give Mrs. Murphy guidelines for approval and then drawings can be submitted to her for final review.

Mr. Klee moved the final submittal be approved contingent on:

- Staff will review all elevations, the west elevation included, to ensure they are consistent with the elevations seen tonight. If the elevations are not satisfactory to staff then the application must return to the Board for approval.
- Staff will be given details of the windows to include exterior muntins as required by the ***Design Review Guidelines***.

Mr. Hertzler seconded the motion which carried by roll call vote of 5-0.

Recorded vote on the motion:

Aye:	Hertzler, Kent, Lane, Quarles, Klee
Nay:	None
Absent:	Spence, Edwards

CORRIDOR PROTECTION DISTRICT

Approved under the Consent Agenda, ARB #07-001 Krause/5 Chanteraine Close – Addition to single-family dwelling.

SIGNS

Approved under the Consent Agenda, SIGN #07-003 Dream Machine Sales & Company, Inc./217 Second Street – Building Mounted Sign

OTHER

Minutes for January 9, 2007

The minutes for the January 9, 2007 meeting were approved as presented viva voce.

Architectural Review Board's Purview

Following up on the Board's concern about Second Street Restaurant's project on the City right-of-way, Mrs. Murphy stated she has talked with Director of Public Works and Utilities, Dan Clayton who said he has no problem with the ARB reviewing private proposals on the City's right-of-ways in the future.

There being no further business the meeting adjourned at 7:00 p.m.

Donna Scott
Secretary